

Executive Committee



Jared Vega, Planning Council Chair

Thursday, April 7, 2011

5:00 pm to 6:30 pm

Public Health

4041 North Central Avenue, Phoenix

14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Jared Vega	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	EX	MiAsia Pasha	AT	Randall Furrow	AT	Ron Hill

Administrative Agent Staff

Rose Conner Jen Hawkins

Guests

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Determination of quorum

Jared Vega determined that quorum was established with five of eight members present at 5:10 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the March 3, 2011 meeting. Jen Hawkins asked that the first bullet in the Administrative Agent's report be clarified to discuss the contract for centralized eligibility, rather than the RFP for the service.

Administrative Agent update

Rose Conner provided a utilization report and discussed:

- The AHCCCS eligibility/ADAP Assist work group is developing educational program to encourage AHCCCS-eligible consumers to apply for the program, and for those who are currently enrolled to maintain their eligibility. Additionally, the program will encourage individuals who are disenrolled to apply for Ryan White services.
- One individual has been accepted to the PCIP program coordinated by ADAP Assist. An additional 60 clients are in-process. There is some confusion among consumers that if they transition to the PCIP program, they will be entirely disenrolled from Ryan White Part A. This is not true. Clients will still be able to access non-medical services, but PCIP will provide their medical care.
- The RFP for direct dental services will be released soon. A.T. Still, an east Valley dental school, has been invited to apply.
- The RFP for Outpatient Ambulatory Medical Care is awaiting HRSA approval of a service priority map that defines high-priority areas that for-profit providers could apply to serve (if no non-profit entities are in these areas).
- HRSA has released new Universal, Programmatic and Monitoring Standards for Part A services. These standards are going to be reviewed by the Part A program over the next two weeks, and a report will be provided to the Planning Council regarding changes that will need to be made.

Council Chair Update

No update was provided.

MEETING MINUTES *continued*

Discussion: Oral Health Focus Group Data

John Sapero provided an overview of the Oral Health Special Study conducted by Collaborative Research, Inc. John and Rose Conner provided information about the activities of the Oral Health program to increase services and education to clients. Ron Hill related that he was impressed with the increased level in service. Additionally, John had received feedback from an individual who felt the report did not accurately reflect the needs of the community or the Delta Dental insurance program.

Randall Furrow discussed the report reinforces the need to educate clients and providers about the Delta Dental program.

Rose Conner provided information about Oral Health care coordination.

Jonathan Harris asked how the issue would move forward. Rose Conner replied that the first step is to release the RFP for direct dental services. Additional activities related to ensuring clients utilize oral health services should improve care. After one year, service delivery should be evaluated.

Rose related it would take about four months to implement the direct dental program.

MiAsia Pasha asked about the process to enroll clients into the Oral Health program. Rose provided an overview of the process (those who were disenrolled had priority).

Planning for GY 2012 Priority Setting and Resource Allocations

The committee reviewed the activities of last year's PSRA process. After reviewing the calendar, the committee reached a consensus to conduct the PSRA Data Session during the August 11, 2011 Planning Council meeting, with the decision-making session to occur on Saturday, August 20th, 2011.

Committee Chair/Vice Chair Appointments

Jared Vega discussed he would like to appoint David Aguirre as Vice Chair of the Membership Committee, and had support for this appointment from Ron Hill, the Membership Committee Chair.

MOTION: Ron Hill moved to approve the appointment of David Aguirre to Vice Chair of the Membership Committee. MiAsia seconded.

DISCUSSION: None.

MEETING MINUTES *continued*

OUTCOME: The motion passed.

Jared Vega noted vacancies for the positions of Vice Chair of Allocations, Vice Chair of Standards, and Chair of Community Health Planning & Strategies.

Review of Planning Council Committee Structure and GY 2011 Meeting Schedule

Jared Vega reviewed the current committee structure and meeting schedule, noting that providers tended to participate on the Allocations and CHPS committees, and consumers tended to participate on the Membership and Education & Empowerment committees. Additionally, both the Planning Council and the Administrative Agency were becoming very efficient and proactive, and as such, the traditional Council meeting schedule may no longer be needed.

The committee discussed the need for consumers to be more involved in allocations decisions before recommendations were forwarded to the full Council for approval. Revising the monthly meeting schedule, conducting all allocations discussions during the full Planning Council meeting, and other suggestions were considered.

A consensus was reached to task the Rules Committee to review the Council bylaws and develop recommendations. Additionally, having allocations decision-making activities moved to the full Council agenda would be presented at the upcoming Council meeting for discussion.

Ron Hill noted that committee Vice Chairs had few defined responsibilities. He requested that Vice Chair responsibilities be considered for revision in the near future.

Committee Reports

Allocations: No report was provided.

Community Health Planning & Strategies Committee: John Sapero discussed that the committee will review potential changes in AHCCCS eligibility and Oral Health Services.

Education & Empowerment: Jonathan Harris discussed the committee will present two consumer education events.

Membership: Ron Hill discussed the committee will interview new members.

Rules: The committee will meet in April.

MEETING MINUTES *continued*

Standards: John Sapero discussed the committee will begin reviewing QM data provided by the Part A program.

Determination of agenda items for the next Planning Council meeting

Planning Council Agenda Items (in addition to the recurring agenda items)

Oral Health presentation

PSRA Dates/Needs/Concerns

Allocations Committee Activity

Vice Chair appointments

Committee positions

Membership Presentation

Action Items to be completed by the next meeting:

Task	Assigned To
Committee Structure/Member Activities	

Current events summaries

No comments were voiced.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 5:44 pm.